

## **MINUTES OF PRE BID MEETING**

1. The competent authority has nominated the committee comprising of Sh. Tarun Kumar , Sr. Manager (F&A), Mrs. Navita Gupta (AM/MIS) and Rupal Jain (AM/F&A) for the pre-bid meeting (Note#66) held virtually for the tender as per the details placed below .

<b>Tender No.</b>	<b>Pre Bid Meeting Dt./Time</b>	<b>Pre Bid Committee Members</b>
Tender No. CON/F&A/GST/2021-22/1	22/12/2021 at 11:30 Hrs	Sh. Tarun Kumar (SM/F&A) Mrs. Navita Gupta (AM/MIS) Rupal Jain (AM/F&A)

2. As per the schedule, the pre-bid the above said tender was attended by the following persons as per the details below :-

<b>S. No.</b>	<b>Pre Bid Attended by</b>
	Screenshot of the applicants attended the pre-bid meeting is enclosed at cp-590.

3. As per clause 4 of Chapter-2 (Instructions to Bidders) of tender document (cp-509), the intending bidders were requested to submit their doubts, queries, clarifications etc. and send a request on email id [gst@concorindia.com](mailto:gst@concorindia.com) latest by 21.12.2021 by 15:00 hrs. Following mails were received on the said e-mail id within the prescribed date and time as stated:

<b>S. No.</b>	<b>Sender Agency</b>	<b>Place at CP</b>
1	M/s ClearTax (Defmacro Software Private Limited)	581
2	M/s Deloitte Touche Tohmatsu India LLP	582-585
3	M/s Cygnet Infotech Pvt. Ltd.	586-589

4. The tender wise issues raised by the prospective bidders are summarized as under:

**(i). Clarification sought by M/s Deloitte (CP 587-589):-**

<b>Sr.No</b>	<b>Existing Set Up:</b>	<b>Queries</b>	<b>REMARKS of the Pre-bid Committee</b>	<b>CONCOR's Reply to be uploaded on website</b>
1	An agency has already been appointed by CONCOR for providing on premise ASP & GSP portal through which invoices are being uploaded, GSTR-1 is being filed. Approximate volume of invoice is 1.50 Lakhs	Do we have to use the existing set up of ASP=GSP for undertaking scope of Work		No clarification/ additional information is required to be uploaded

	per month spread over 23 States/UT. The agency has also provided entire E-Invoice application on CONCOR premises. CONCOR has more than 3000 active GST registered vendor base including vendors having turnover exceeding 100 Crore and issuing E invoices etc.			
Sr.No	Scope of Work	Queries		
1	<p>Agency will be responsible for performing all compliances as may be applicable from time to time related to GST returns including (but not limited to):</p> <ul style="list-style-type: none"> <li>-1 Filing/compilation/preparation of all applicable GST returns from <b>its software/tool&amp; Letter</b> of Undertakings (RFD-11)</li> <li>- 2 Carrying out working on data for filing of these returns</li> <li>- 3 Maintaining/ updating/ sharing the data worked-out/processed &amp; excel as well as pdf copy of filed returns</li> <li>- 4 Preparing all types of reconciliations as may be required.</li> <li>- 5 Dealing with notice/demands received from GST Authorities.</li> <li>-6 Providing reports to the management as may be desired from time to time.</li> </ul>	5) Whether notices and demand include any matter prior to the appointment date (share a details list if any)	Tender Document is clear. No ambiguity found in tender with regard to same.	NA
2	The Agency and the Company will agree on a cut-off date for pulling of the data from the accounting & Commercial System (ETMS/DTMS/CCLS). It will be Company's responsibility to ensure that all the data entries necessary for return filing/compilation etc. are entered in the system as on the cut-off date and access to the accounting system is provided to the Agency. The agency <b>shall install all hardware &amp; software</b> for carrying out its	What will be the mode for sharing of Data whether through SFTP or API or manual mode (downloading file from exiting tool and uploading in agency tool).	As per clause 4(ii) of Chapter-4 (Scope of Work, Pg 24) of tender document, it is stated therein that data shall be extracted in safe & secure manner	NA

	<p>scope of work. The data can be extracted in encrypted and secured manner and the response can be written in Database/IT enabled tool of the agency without any human intervention. <b>The agency shall be responsible for extracting data</b> for GST compliances from the systems of CONCOR i.e. ETMS/DTMS/CCLS and Oracle Financial in encrypted, secure &amp; safe manner without in any way impacting the security, integrity of data in any of the system of CONCOR. Access to the accounting system shall be only for the purpose of enabling carrying out of activities in scope of work. <b>If any data entry is made post the cut-off date, then the Agency will manually extract</b> such data from the financial system with the support from CONCOR team initially and upload such data to its tool. The agency shall not take unauthorized copies of database and share it with anyone without prior written permission from authorized official of CONCOR. The back-up of work done on monthly basis shall be provided to CONCOR. It would be the Agency's responsibility to ensure that all GL's are reconciled after posting of entries by the Company.</p>			
3	<p>The agency shall be responsible for all GST related compliances by CONCOR, including compiling of data/returns, reconciliations with books of accounts, claiming input tax credit, <b>dealing with GST authorities etc.</b> Therefore, the scope of work of the agency shall include all activities related to compliances under GST law by CONCOR for all states where it is registered and indicative activities required to be performed by the agency are listed as below:</p>	<p>Scope provides dealing with GST authorities, however, CONCOR corporate office is based in New Delhi. Whether outstations visits is covered under said scope including travelling costs</p>	<p>Clause 9.1 of Chapter 5 (General Conditions of the Contract, pg 40) clearly states that price quoted is inclusive of travel cost and other expenses.</p>	NA
<b>S.N</b>	<b>Detail Scope of Work</b>	<b>Queries</b>		

I	Filing/compilation/preparation of GST returns:	Queries		
	<p><b>A. Filing/compilation/preparation of GSTR-1</b></p> <p>1. Agency will be responsible for filing/compilation/preparation of GSTR-1 within the due date as per law for all registration taken under the GST law. Currently registration under GST act has been obtained for 23 states.</p> <p>2. Agency will perform consolidation of terminal data for generation of the stagewise invoice data, its validation, reconciliation with Books of Accounts, Commercial system and <b>pushing of same on GSTN portal</b> for filing/compilation/preparation of GSTR-1 return. Generation and validation of all summaries with the commercial and financial system data before filing of GST return.</p> <p>3. The agency would be responsible to resolve all error invoices returned by GSTN portal before filing of GSTR-1.Co-ordination with Existing GSP providing platform for uploading of invoice date, E-invoices, CONCOR's MIS department and CONCOR terminals for solving errors would be required.</p> <p>4. Validating accuracy of uploaded data on GSTN by applying checks such as B2B invoices are only uploaded in B2B table, all amended invoices are uploaded in table 9A of GSTR-1 (if applicable) and similarly all invoices, debit notes, credit notes are being reflected in their respective tables correctly on GSTN.</p> <p>5. Assistance in any other activity associated with filing/compilation/preparation of GSTR-1</p>	<p>1. In case any additional GST registration is obtained, whether contract shall provide for increase in fee proportionately.</p> <p>2. As per point (3) it is understood that E Invoice shall continue to be prepared using existing agency. Kindly confirm</p> <p>3 .Share any log of errors in past related to E-invoice generation.</p>	<p>1. As per clause I(A) of Chapter-4 (Scope of Work, pg 24), the bidder shall be responsible for filing of GSTR-1 for all registrations taken under GST Law. Currently registration under GST act has been obtained for 23 states, which indicates that contract is for all GST registrant states and not limited to existing GST registrations.</p> <p>2. In tender document, there is nothing contradictory to the understanding of bidder &amp; hence clarified accordingly.</p> <p>3. Not required</p>	NA
	<p><b>B. Filing/compilation/preparation of GSTR-3B</b></p> <p>a) Preparation of GST Output supplies data to be</p>			

	<p>filled in GSTR-3B</p> <p>b) Downloading/extraction inward register from CONCOR financial ERP. Matching of Inward register data with GSTR-2A/2B up to month before filing and determining the GST credit quantum to be claimed/not to be claimed as per GST Law.</p> <p>c) Preparation of Input supplies data to be filled in GSTR-3B.</p> <p>d) Ascertaining the applicability of ITC Rules and determining the amount of reversal for each month (if applicable) under Rule 42 &amp; Rule 43 of CGST Rules, basic data for which shall be provided by CONCOR. Annual review of ratio of reversal as per the GST law at the end of financial year and consequent adjustments.</p> <p>e) Interest Calculation on Reversal of ITC availed on Capital Goods and its impact in returns.</p> <p>f) Preparing the necessary accounting entries for set off input availed with the Output Tax liability</p> <p>g) Assistance in any other activity associated with filing/compilation/preparation of GSTR-3B.</p>			
	<p><b>C. ISD Return (GSTR-6)</b></p> <p>1. Downloading data of invoices received/processed for payment from Oracle Financials</p> <p>2. Validating accuracy of downloaded data by applying checks to ensure that credit is claimed accurately e.g. credit booking (CGST/IGST) should be as consistent with GST law, Accuracy of GSTIN of supplier, etc.</p> <p>3. Automatic Reconciliation of GSTR-6A data with that of invoices received and identifying eligible available credit for distribution as ISD</p> <p>4. Informing for any invoice credit available in</p>			

	<p>GSTR-6A but not in Oracle Financials or vice-versa.</p> <p>5. Maintaining the pool of such invoices and follow-up for their status with the vendor and monitoring the status up-dation.</p> <p>6. Segregating ITC to be distributed in a particular state only from that of to be distributed across all states.</p> <p>7. Sharing the above computation of ITC to be distributed for accounting purpose before closing of accounts of the company each month</p> <p>8. Calculating distribution amount based on applicable turnover (to be worked out by ASP/GSP)</p> <p>9. Distributing the credit to all states, assistance in generating invoices for credit distribution and sharing them with us.</p> <p>10. Filing GSTR-6 within timeline and sharing the working as well as pdf of filed return with us.</p> <p>11. Assistance in any other activity associated with filing/compilation/preparation of GSTR-6</p>			
	<p><b>D. Job-Work Return (ITC-04)</b></p> <p>1. Downloading &amp; working out data received/processed for payment from Oracle Financials for those input/capital goods which have been sent on job work</p> <p>2. Validating accuracy of extracted data by applying checks such as IGST has only been booked for different state code or not, GSTIN of supplier is correct or not, etc.</p> <p>3. Reconciling data of GSTR-2A with that of invoices received and identifying eligible available credit for availment.</p> <p>4. Maintaining &amp; updating consumption report of input/capital goods sent on job work which have been received back &amp; to be filed in table 5A of ITC-</p>	<p>Number of states in which ITC-04 is to be filed.</p> <p>What is the quantum of data (no. of outward and inward delivery challans' issued half-yearly)</p>	<p>The same cannot be predicted &amp; the scope of work is applicable to all GST related compliances for all GST registrations</p>	<p>NA</p>

	<p>04</p> <p>5. Keeping track of input &amp; capital goods received back within one year and three years respectively from the date of sending the same to job worker</p> <p>6. Informing for any input/capital goods not received back in stipulated time three months in advance</p> <p>7. Reversing the credit for input/capital goods not received back in stipulated time after taking approval from GST Cell/CONCOR</p> <p>8. Filing/compilation/preparation of ITC-04 within timeline and sharing the working as well as pdf of filed return with us</p> <p>9. Assistance in any other activity associated with filing/compilation/preparation of ITC-04.</p>			
	<p><b>E. Returns for Tax Deduction at Source</b></p> <p>1. Preparation &amp; filing of returns related to Tax Deduction at Source GSTR-7 for 22 state GST TDS registration of CONCOR.</p> <p>2. Resolution of grievances of all the vendors pertaining to wrong, excess etc. deduction of tax at source.</p> <p>3. Assistance in any other activity associated with filing/compilation/preparation of GSTR-7.</p>			
	<p><b>F. Filing/compilation/preparation GSTR 2 Return or any other return as and when becomes applicable</b></p>			
II	RECONCILIATION SUPPORT FOR GST DATA	<b>Queries</b>		
	<p><b>(A) Input Tax Credit reconciliation</b></p> <p>1. Extraction of GSTR 2A/2B reports as provided by GSTN portal. Reconciliation of Input tax credit as per GSTR 2A/2B with input tax credit register as per books of accounts of CONCOR. The reconciliation is required invoice wise and vendor</p>	<p>What are the approx. number of vendors where we find mis-match and require follow-ups.</p>	<p>Relevant information is already given under clause 3 of Chapter 4 (Scope of Work, pg 23)</p>	<p>NA</p>

	<p>wise (GSTIN) on different time range such as monthly, quarterly, half yearly, yearly.</p> <p>2. Finalization of reconciliations reports broadly in following order:</p> <ul style="list-style-type: none"> <li>- Input tax credit which is availed by the Company and appearing in GSTR-2A.</li> <li>- Input tax credit which is availed by the Company but not appearing in GSTR- 2A.</li> <li>- Input tax credit reflected in GSTR-2A and not availed by the Company.</li> </ul> <p>3. Action plan: Devising an action plan for Company to secure availed credits which include</p> <ul style="list-style-type: none"> <li>- <b>Automated digital Emails and Telephonic communication to vendor</b> with regard to non-reflection of credits in GSTR-2A with proper audit trails of responses received from vendors.</li> <li>- vendor co-ordination for reflection of credits in GSTR-2A of CONCOR</li> <li>- Review and action on replies from vendors.</li> <li>- Periodically share list of defaulting vendors in case GST credit default period overrun by more than one month.</li> </ul> <p>4. Providing details on un-utilized Input tax credit data GSTIN wise.</p> <p>5. The software should be conversant with the upcoming any new return system and would be able to match input tax credit with the invoices uploaded by the vendors</p> <p>6. Pop-up/Alert to CONCOR for releasing GSTwithheld for want of reflection in GSTR-2A/2B, once it gets reflected and ensuring that the same is paid within 180 days and also claimed after reflection.</p> <p>7. Maintenance of database for keeping a track of</p>			
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	<p>payment of all dues in respect of GST credits claimed within a period of 180 days as per law.</p> <p>8. The agency will also ensure that in case of vendors covered under E invoicing provisions GST credit is claimed by CONCOR on the basis of valid E invoice only.</p>			
	<p><b>(B) Income reconciliation</b> This would include:</p> <ol style="list-style-type: none"> <li>1. Reconciliation of Invoice wise outward sales reports (from commercial ERPs) with GSTR 1 data on monthly basis.</li> <li>2. Reconciliation of Books of accounts (Sales ledgers maintained in Oracle) with GSTR 1 data on monthly basis.</li> <li>3. GSTR-1 data with GSTR-3B data on monthly basis.</li> <li>4. Any other reconciliation as may be required. <ul style="list-style-type: none"> <li>- Line – wise differences will be shared by agency with Client.</li> <li>- The agency will be required to provide reconciliation points with reasons &amp; suggest approach to be followed to resolve any issue.</li> </ul> </li> </ol> <p>The agency will also provide details of Exempt Income Invoices, Nil rated Invoices, Debit note, Credit note reported in GSTR-1 and its reconciliation with the Commercial ERPs and GSTR-3B data.</p> <p><b>5. Training should also be imparted to users for using and filing/compilation/preparation GST returns from ASP/GSP.</b></p> <p>6. The above reconciliations shall be done for the Financial Years of appointment of the agency.</p> <p>7. Attending queries from the customer regarding the non-uploading of invoices in the monthly GSTR-</p>	<p>5) How many users required access to the tool. Whether the access is required as maker/checker/reviewer purpose</p>	<p>This would be as per requirement. No count can be predicted. Tender Document does not envisage any requirement for access as maker, checker, reviewer etc.</p>	<p>NA</p>

	1 report and reporting the case where invoice not uploaded along with reasons.			
	<p><b>(C) E invoicing</b></p> <p>i. Provisions of E invoicing are applicable on CONCOR. CONCOR is issuing invoices, credit notes etc. with IRN &amp; QR code as per the requirement of law on real time basis. The agency would be responsible to resolve all error invoices returned back by IRP.<b>Co-ordination with Existing GSP</b> uploading invoices and E invoices, CONCOR's MIS department and CONCOR terminals for solving errors.</p> <p>ii. Agency would also be responsible to reconcile the invoices automatically reflected/not reflected on GSTR-1 through IRP (EInvoicing).</p>	Provide details on co-ordination required and log of past issues received in current ASP/GSP and their solutions .	No ambiguity in tender document wrt point raised and no further clarification needed.	NA
	<p><b>(D) GST ANNUAL RETURNS &amp; AUDIT</b></p> <p>1. Compile figures for various items as required in Annual Return Form (Form-GSTR-9, GSTR-9C etc.)</p> <p>2. Reconciliation of various data points: Review of inward and outward supplies data on consolidated basis at state level populated / collated from Monthly/ periodic returns filed and books of accounts, financial statements/ audited books of account.</p> <p>3. Submission of the Annual Return GSTR 9;</p> <p>4. Carrying out Audit/verification as required by section 35(5) of CGST Act, 2017 including <b>Certification of reconciliation statement by a chartered accountant or a cost accountant</b> before filing of Annual Return.</p> <p>5. Assistance in any other activity associated with filing/compilation/preparation of GSTR-9 &amp; 9C.</p>	Point (4) is not a requirement as per Law. Please check on the same	As per tender requirement and CONCOR has asked for only certification, not audit.	NA
III.	<b>PROVIDING MANAGEMENT DASHBOARD</b>	<b>Queries</b>		
	Dashboards/MIS for the top management and role-	Number of access	As per tender,	

	<b>based access to company's employees</b> including but not limited to: 1. Providing return filing status of all returns 2. Providing summary of data as per GSTR-3B return (Value of supply, Input tax credit, tax, etc.). 3. Providing reconciliation status and number of differences as per above scope of work.	required?	requirement is clear & no further clarification needed.	NA
<b>IV.</b>	<b>Value Added Services:</b>	<b>Queries</b>		
	<p>The agency will be responsible for time-to-time validation of GSTIN Data of all the terminal's customers maintained in commercial ERPs and provide a report with proper identification of incorrect/inconsistent GSTIN. Specific identification of SEZ customers is also required.</p> <p>a. The agency should provide a feature to provide ready GST return filing compliance status (for at least past 6 months) of any vendor/supplier/customers on input of GSTIN by CONCOR.</p> <p>b. The Service Provider/ Agency should be able to generate a report which helps CONCOR to evaluate the compliance status of the Vendor/Customer. The compliance report should capture the filing trend of vendors for both GSTR-1 &amp; GSTR 3B.</p> <p>a. The Service Provider/Agency should provide an automated, <b>digitised vendor notification mechanism</b> to establish communication with all vendors in matters related to unreconciled data, and should ensure the response from the vendor is also captured and maintained in an Audit Trail. The system should allow CONCOR to configure the notification frequency as and when required.</p> <p>a. The agency's software should be able to generate various reports through its Data Analytics</p>			

	<p>logic that would be required during the course of Departmental Audit/Assessment from time to time.</p> <p>b. The agency's Software should maintain proper audit trail.</p>			
<b>V</b>	<b>Litigation Support:</b>	<b>Queries</b>		
	<p>1. Currently, CONCOR has 23 Outward GST registration, 22 TDS related registration, One ISD related registration at Delhi. Notices/demands are being directly uploaded to GST portal by the department and provided to CONCOR on emails. The agency should intimate and provide draft reply to CONCOR immediately as and when any notice appears on GST portal or received otherwise. The agency shall also be responsible to honor all the notices which include submission of replies within a due time limit as per notice at the respected state GST office in all states of CONCOR's GST registration.</p> <p><b>2. On any field survey CONCOR may ask the vendor to provide support of professional including CA, advocates etc. for representing CONCOR</b></p>	<p>a) Whether this covers any litigations matters of past periods (prior to appointment of agency). Provide no. of pending litigation matters and the authority/court where it is pending.</p> <p>b) Whether travelling costs for outstation travel shall be re-imbursed on actual basis.</p>	<p>a) Tender document is not covering any past litigation &amp; hence there is no ambiguity.</p> <p>b) Already clarified</p>	NA
<b>VI</b>	<b>Other:</b>	<b>Queries</b>		
	<p><b>The software should be able to work in Multiple GSTNs and will have multiuser facility.</b></p> <p>a. It would properly store the data with automated backup</p> <p>b. The software should be able file the return for job works by keeping track of one year for inputs and three years for capital goods from the date of sending the same to the job worker</p> <p>c. E-sign / DSC integration for signing of returns</p> <p>d. The agency shall advise/provide opinion on any</p>			

	<p>issue or amendment in GST Law.</p> <p>e. The Agency should be capable of handling of all GST reporting required for GST Return filing.</p> <p>f. The agency shall be required to interact with various audit authorities as and when required</p>			
<b>VII</b>	<b>VII. Deployment of Professionals:</b>	<b>Queries</b>		
	<p><b>Minimum Five persons will have to be stationed at Corporate Office of CONCOR situated at Delhi for Coordination and execution of above-mentioned scope of work.</b></p> <p>a. The official to be deployed should be competent and adequately trained to professionally handle work as per the requirement of tender.</p> <p>b. The team of these 5 officials must be supervised by professional Chartered Accountant/Cost Accountant.</p> <p>c. The agency shall be responsible to provide necessary software, equipment laptops etc. to the official so deployed. CONCOR shall provide required seating space.</p> <p>d. CONCOR may require the appointed supervisor from the agency to visit the premises as and when required.</p> <p>e. The agency shall install hardware/software for carrying out its scope of work.</p> <p>f. The agency has to provide an on-premise solution and should comply with stringent industry database security practices. The agency shall not take unauthorized copies of database and share it with anyone without prior written permission from authorized official of CONCOR.</p>	<p>Can the part of dedicated team (for CONCOR) work remotely from the premises of agency, we suggest to have compliance related team (4 persons) to work remotely and one person on site for coordination and dealing with CONCOR officials.</p>	<p>As per clause VII of Chapter-4 (Scope of Work, pg 33) of tender document, the requirement is clearly stated.</p>	NA
<b>VIII</b>	<b>Eligibility Criteria</b>	<b>Queries</b>		
	During any one of the last three financial years i.e.,	1) CA Firms are not	1) There is no ambiguity	

	<p>2018-19, 2019-20 and 2020-21 &amp; current year (2021-22) up to the date of tender invitation, the bidder should have successfully completed the work of providing GST Consultation and ASP-GSP services to any of the following:</p> <ul style="list-style-type: none"> <li>• any Ministry/Department of Central Government/State Government or PSUs or</li> <li>• Public listed Companies registered under Indian Companies Act having annual turnover (revenue from operations) of more than Rs.1000 Crore during any one of the last three financial years i.e., 2018-19, 2019-20 and 2020-21.</li> </ul> <p>The value of eligible successfully completed work of providing GST consultation and ASP GSP services in this clause shall be as under:</p> <ul style="list-style-type: none"> <li>• Three works each costing not less than Rs.21 Lakhs; OR</li> <li>• Two works each costing not less than Rs.28 Lakhs; OR</li> <li>• One work costing not less than Rs.42 Lakhs.</li> </ul>	<p>allowed to only sell technology, therefore, there can be chances that services of technology element are from one entity (of one member firm entity) and professional services are from another member firm entity. In this regard, we understand that experience certificate of member firms (under same brand) shall be considered. Please confirm.</p> <p>2) Please confirm if the experience will include the services provided to group companies (wherein one of the company in the group is a public listed company)</p>	<p>in tender document regarding eligibility criteria</p> <p>2) No ambiguity in requirement as per tender document, hence tender document will prevail.</p>	NA
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**(ii) Clarification sought by M/s. Cygnet Infotech Pvt Ltd (CP-585)**

Sr. No.	Page No.	RFP Clause	Query	REMARKS of the Pre-bid Committee	CONCOR's Reply to be uploaded on website
1	24	The Agency and the Company will agree on a cut-off date for pulling of the data from the accounting & Commercial System (ETMS/DTMS/CCLS). It will be	Will the agency have to install their own tools or can the data be extracted	As per tender document, agency shall be responsible to extract data on its	NA

	<p>Company's responsibility to ensure that all the data entries necessary for return filing/compilation etc. are entered in the system as on the cut-off date and access to the accounting system is provided to the Agency. The agency shall install all hardware &amp; software for carrying out its scope of work. The data can be extracted in encrypted and secured manner and the response can be written in Database/IT enabled tool of the agency without any human intervention. The agency shall be responsible for extracting data for GST compliances from the systems of CONCOR i.e. ETMS/DTMS/CCLS and Oracle Financial in encrypted, secure &amp; safe manner without in any way impacting the security, integrity of data in any of the system of CONCOR. Access to the accounting system shall be only for the purpose of enabling carrying out of activities in scope of work. If any data entry is made post the cut-off date, then the Agency will manually extract such data from the financial system with the support from CONCOR team initially and upload such data to its tool. The agency shall not take unauthorized copies of database and share it with anyone without prior written permission from authorized official of CONCOR. The back-up of work done on monthly basis shall be provided to CONCOR. It would be the Agency's responsibility to ensure that all GL's are reconciled after posting of entries by the</p>	<p>automatedly as per the current tools which would have been provided by the ASP GSP Partner currently?</p>	<p>own, hence tender document doesn't require any clarification</p>	
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		Company.			
2	25	The agency would be responsible to resolve all error invoices returned by GSTN portal before filing of GSTR-1.Co-ordination with Existing GSP providing platform for uploading of invoice date, E-invoices, CONCOR's MIS department and CONCOR terminals for solving errors would be required.	Will the errors be rectified on the ASP GSP Platform only or will it have to be rectified in the source system and re-processed automatedly to the ASP GSP Platform again?	Clarity is there in tender document, no further clarification is needed.	NA
3	26	Preparing the necessary accounting entries for set off input availed with the Output Tax liability	We understand that the accounting entries will have to be created in the source system of Concor and necessary access for the same shall be provided to us. Please let us know if our understanding is correct?	Clarity is there in tender document, no further clarification is needed.	NA
4	27	Reconciling data of GSTR-2A with that of invoices received and identifying eligible available credit for availment.	Since ITC 04 Data is not part of GSTR 2A reconciliation, can you please elaborate on how this is expected to be achieved?	Clarity is there in tender document, no further clarification is needed.	NA
5	27	Keeping track of input & capital goods received back within one year and three years respectively from the date of sending the same to job worker	We understand that this will be maintained manually in a flat file outside of	Clarity is there in tender document, no further clarification is needed.	NA



		Informing for any input/capital goods not received back in stipulated time three months in advance	any source or ASP GSP System? Please confirm.		
6	32	Currently, CONCOR has 23 Outward GST registration, 22 TDS related registration, One ISD related registration at Delhi. Notices/demands are being directly uploaded to GST portal by the department and provided to CONCOR on emails. The agency should intimate and provide draft reply to CONCOR immediately as and when any notice appears on GST portal or received otherwise. The agency shall also be responsible to honor all the notices which include submission of replies within a due time limit as per notice at the respected state GST office in all states of CONCOR's GST registration. · On any field survey CONCOR may ask the vendor to provide support of professional including CA, advocates etc. for representing CONCOR.	We understand the scope includes responding to SCN only and does not include litigation support at appellant level and above. Please confirm.	Clarity is there in tender document, no further clarification is needed.	NA

**(iii) Clarification sought by M/s ClearTax (Defmacro Software Private Limited) (CP-581)**

S.No.	Query	REMARKS of the Pre-bid Committee	CONCOR's Reply to be uploaded on website
1.	As per Clause 6, Chapter 2: "E-Payment of tender processing fee& tender document cost shall be made through payment Gateway of CONCOR in e-tendering Portal at <a href="http://www.tenderwizard.com/CCIL">www.tenderwizard.com/CCIL</a> ."	Matter pertaining to tender wizard may be taken up with tender wizard office	NA

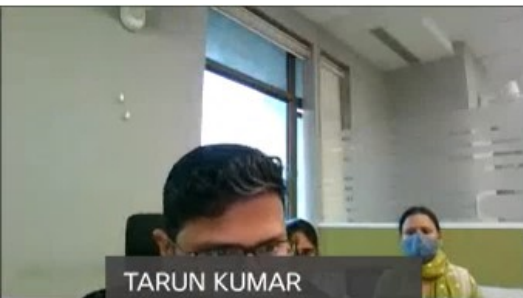
	Kindly describe where exactly is the payment to be made, is a vendor registration required to complete the payment?		
2.	Also where will the documents be uploaded? Kindly guide us on the process.	Matter pertaining to tender wizard may be taken up with tender wizard office	NA

5. Pre-bid meeting conducted as above was duly recorded and was concluded only when queries/doubts/questions of all the participants were satisfactorily answered.

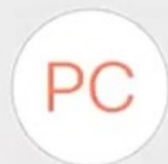
**(TARUN KUMAR)**  
SM/F&A

**(RUPAL JAIN)**  
AM/F&A

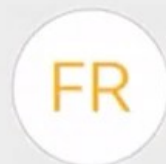
**(NAVITA GUPTA)**  
AM/MIS



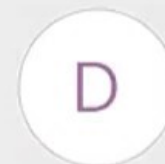
TARUN KUMAR



Prashant Chauhan



Fireflies.ai Notetaker



Deloitte



Krunal Parmar



Sumit



R Gupta



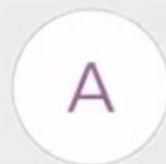
Sunil



Pranav Borkar



Kshitij Khurana



Amaresh



SAGAR SHAH - Cyge



aababbar



Krunal Shah